



Innovation Design and Entrepreneurship Academy (iDEA) Project

Bangladesh Computer Council

Information and Communication Technology Division


ICT Tower (14th Floor), Plot: E-14/X Agargaon, Sher-e-Bangla Nagar, Dhaka-1207

Web: www.idea.gov.bd, Email: pdidea@bcc.gov.bd



INVITATION FOR TENDER

01	Ministry	Ministry of Post, Telecommunications & Information Technology			
02	Division	Information and Communication Technology Division			
03	Agency	Bangladesh Computer Council-			
04	Procuring Entity Name	Innovation Design and Entrepreneurship Academy (iDEA) Project			
05	Procuring Entity District	Dhaka			
06	Invitation for	Selection of Event Management Firm for Organizing University Activation Program Phase-06			
07	Invitation Ref No	56.01.0000.024.07.286.2024- 508			
08	Date	18 April 2024			
KEY INFORMATION					
09	Procurement Method	Open Tendering Method (OTM)- Procurement of Non-Consulting Services			
FUNDING INFORMATION					
10	Budget and Source of Funds	Government of Bangladesh			
PARTICULAR INFORMATION					
11	Project/ Program Code	224023000			
12	Project/ Program Name	Innovation Design and Entrepreneurship Academy (iDEA) Project			
13	Tender Package No.	GD-59			
14	Tender Package Name	University Activation Program Phase-06			
15	Tender Publication Date	19 April 2024			
16	Tender Last Selling Date	05 May 2024 up to 2:00 PM			
17	Tender Closing Date and Time	05 May 2024, 3:00 PM			
18	Tender Opening Date and Time	05 May 2024, 3:30 PM			
19	Place of Selling/Receiving/Opening Tender documents	Office of the Project Director, Innovation Design and Entrepreneurship Academy (iDEA) Project, Bangladesh Computer Council, ICT Tower (14 th Floor), Plot: E-14/X Agargaon, Sher-e-Bangla Nagar, Dhaka-1207.			
INFORMATION FOR TENDERER					
20	Brief Eligibility of Tenderer	<ul style="list-style-type: none">The tenderer shall have a minimum 05 (Five) years of general experience in providing similar services to Government/Multinational Companies/ Private entities.The tenderer shall have successfully completed at least 03 (Three) Govt. events contracts with value of minimum 01 (One) Crore each within last 03 years.It is preferred to have experience in organizing similar national level events involving startups and entrepreneurs within last 03 (Three) years.The firm shall have the experience of successfully completing audio visual documentary production, course content development, online session conduct and promotional activities for Govt. Organization within the last 03(Three) years.The required average annual turnover of the Firm shall be at least of the amount of BDT 01 (One) Crore over the last 03 (three) years.The minimum amount of liquid asset or working capital or credit facility is BDT 1,00,00,000 (One crore).The firm should have valid up-to date- trade license, income tax certificate, VAT registration, Bank Solvency Certificate, Incorporation Certificate.The firm needs to submit audit report of at last 3(Three) consecutive years.Successful completion of similar nature of works in last three years must have work order & completion certificates.JVCA is not allowed.			
21	Brief Description of Services	Website development for registration & updates, social media awareness & promotion, University Activation at divisional level, Boot camp for shortlisted startups, Pitching & Judging event, logistics supports			
22	Price of Tender Document	BDT 1000 (One Thousand) only (Non-Refundable)			
	Lot	Identification of Package	Location	Tender Security (Tk.)	Completion Time
23	01	Selection of Event Management Firm for Organizing University Activation Program Phase-06	ICT Tower	2,50,000/- (Two Lac and Fifty Thousands Taka)	Within 30 June 2024 or any date decided by the Procuring Entity
PROCURING ENTITY DETAILS					
24	Name of Official Inviting Tender	Muhammad Anwar Hossain			
25	Designation of Official Inviting Tender	Project Director			
26	Address of Official Inviting Tender	ICT Tower (14 th Floor), Agargaon, Sher-E-Bangla Nagar, Dhaka-1207, Bangladesh.			
27	Contact details of Official Inviting Tender	Tel: +880-2-55007016, Email: pdidea@bcc.gov.bd			
The Procuring Entity reserves the right to accept or reject all or any of the tenders or annul the tender proceedings.					


18.04.24
(Muhammad Anwar Hossain)
Project Director